

*Grant County Public Hospital District No. 5*

*Regular Meeting of the*

*Board of Commissioners*

December 20, 2022

**The meeting of the Hospital District Board of Commissioners was held at Grant County Fire District No. 8 located at 20643 Rd 22.5 SW, Mattawa, WA, 99349 on Tuesday, December 20, 2022. This meeting was also available via Zoom, telephonic, and in-person. Public notice and general meeting information were posted at Mattawa City Hall, CPU Mattawa, and Grant County Fire District No. 8 on April 6<sup>th</sup>, 2022-The public notice posted includes all tentative future meeting dates until December 2022.**

**Board packets were distributed via email before the meeting.**

- I. Commissioner Davis called the meeting to order at 6:02 pm
- II. The following people were present.  
**Commissioners:** Barbara Davis (Board Chair President), Jessica Fernandez (Vice Chair). A quorum was established.  
**Others present:** Dana Fox CEO (Administrative Superintendent), Laura Castillo Franco (Administrative Assistant), Pam Thorsen-Public.
- III. Commissioner Davis entertained a motion for the approval of the meeting agenda as presented.  
**Motion: Fernandez. Second: Davis. All were in favor and none were opposed or abstained. Motion Carried.**
- IV. Commissioner Davis entertained a motion for the approval of Consent Agenda as presented.  
**Motion: Fernandez. Second: Davis. All were in favor and none were opposed or abstained. Motion Carried.**
- V. Business Discussion
  - a) Unfinished business
    - Modular updates-Dana discussed the City of Mattawa's parking requirements as well as announcing the search of additional funding for the project due to the rejection of the quote from DGR Grant. Continued updates will be given to the board on the progress of the Modular project.
  - b) New Business
    - November 2022 Payroll Resolution NO.2022-23  
The resolution was reviewed. Commissioner Davis entertained a motion for the approval of the Payroll Resolution with warrants in the amount of \$57,698.62.  
**Motion: Fernandez. Second: Davis. All were in favor and none were opposed or abstained. Motion carried.**

- November 2022 Accounts Payable Resolution NO.2022-24  
The resolution was reviewed. Commissioner Davis entertained a motion for the approval of the Accounts Payable Resolution with warrants in the amount of \$194,734.55. **Motion: Fernandez. Second: Davis. All were in favor and none were opposed or abstained. Motion carried.**
- Reviewal/Approval of the *Meal and Refreshments Policy and Procedure*  
Dana added that per the 2020-2021 State Audits a meal policy was created to demonstrate compliance. The Policy was reviewed and discussed, the Fiscal year 2023 Per Diem Rates for ZIP 99349 Meals and Incidents Breakdown was discussed as well. Commissioner Davis entertained a motion for the approval of the policy and procedure. **Motion: Fernandez. Second: Davis. All were in favor and none were opposed or abstained. Motion carried.**

c) Public comments

Pam as a representative of the South Grant County Chamber of Commerce announced to the board that on January 9<sup>th</sup>, 2023 from 5:00 pm- 8:00 pm they will be hosting a Law Enforcement appreciation event at Wahluke Highschool. She reported on future events that will be taking place as well and projects already transpiring.

VI. Commissioner Davis read the announcements.

VII. There being no further business Commissioner Davis adjourned the meeting at 6:24 pm

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**Board President Signature**                      **Date**

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**Board Vice President Signature**                      **Date**