Mattawa Community Medical Clinic

Grant County Public Hospital District No. 5

dba Mattawa Community Medical Clinic

Regular Meeting of the

Board of Commissioners

March 17th, 2026

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The meeting of the Grant County Hospital District No.5 (GCHD5) Board of Commissioners was held at Mattawa Community Medical Clinic (MCMC) Administrative and Clinical Support Building located at 206 Government, Rd, Mattawa, WA, 99349 on Tuesday, March 17, 2026. This meeting was available via Zoom, telephonic, and in-person. Public notice and general meeting information are posted at service locations and website. Meeting minutes, agendas, and teleconferencing link are posted at https://mattawacommunitymedicalclinic.org/.

I. **Call to order**

Commissioner Barbara Davis acting as Board Chair called the meeting to order at 6:31 PM. No members present declared a conflict of interest regarding the agenda topics to be discussed.

II. **Roll Call**

The following people were present.

Commissioners: Barbara Davis (Board Chair), Jessica Fernandez (Board Vice Chair), and Tiffany Coulson (Secretary). A quorum was established.

Other non-voting members present: Dana Fox CEO (Administrative Superintendent), Laura Castillo Franco (admin assistant) and members of the public.

III. **Approval of March 17, 2026 Meeting Agenda**

Commissioner Davis entertained a motion to approve the Agenda. **Motion: Commissioner Fernandez. Second: Commissioner Coulson. The motion carried with all unanimously in favor.**

IV. **Consent Agenda-reports were included in board packets emailed to Commissioners prior to the meeting for review/discussion of contents**

- Approval of February 17th, 2026 Regular Meeting Minutes-previous month
- Voucher Certification and Approval for the month of January 2026

Funds Total Amount for Month of February 2026	**Total: $404,679.71**
Voucher (warrant) AP numbers: 040717-040737, 040744, 040745, 040747, 040748, 040749, 040773, 040784, 040785-040794, 040797, 040798-040807, 040811 through: 02/03/2026-02/27/2026	**$195,366.48**
Payroll warrants numbers: through	**$0.00**
Electronic Payments-(payroll) Dates: : 02/03/2026, 02/18/2026	**$209,313.23**

Commissioner Davis entertained a motion to accept items under Consent Agenda as presented. **Motion: Commissioner Coulson. Second: Commissioner Fernandez. The motion carried with all unanimously in favor.**

V. **Unfinished Business- documents were included in the board packets prior to the meeting for review/discussion of contents**

a) **Open House schedule updates/Levy Lid Renewal Proposition-Continued Discussion**

The meeting scheduled with representative of Association of Washington Public Hospital Districts (AWPHD) for Levy marketing program recommendations was cancelled. Commissioner Davis has reached out to re-schedule and is hoping to hear back from him on Monday (3/16/26). The district plans on filing the Levy resolution on May 1st, 2026 for the August 8th, 2026 Primary Election and get messaging out by next month (April). Commissioner Davis and/or Dana will reach out to Carmichael Clark. P.S District Legal Counsel regarding the Levy Resolution. Continued updates will be discussed at the next board meeting.

b) **Discuss Stewart Sign Design updates**

New contract has been signed, the permitting process was complete and JP Electric has completed the conduit running and upgraded breaker for the new sign delivery and installment. The deposit payment was sent. The expected timeframe for delivery is four to six weeks. Continued updates will be discussed at the next board meeting.

VI. **Special Orders-**

Dana informed the Commissioners of a request for a bid from JP Electric to replace the fluorescent light ballast due to several clinic rooms lights no longer turning on or off. The proposed provisional bid is around $4,000.00. The Commissioners agreed that this was a necessary expense due to safety concerns. Commissioner Davis entertained a motion for the approval the proposed provisional bid and exam room light ballast repairs. **Motion: Commissioner Coulson. Second: Commissioner Fernandez. The motion carried will all unanimously in favor**.

VII. **New Business-None**

VIII. **Public Comments-**

- Questions on ballast replacements be replaced with LED Light. A: YES, as recommended by Electrician

IX. **Announcements and upcoming events -**Commissioner Davis announced

- Next Regular Board Meeting on Tuesday, April 21, 2026 from 6:30 PM- 7:30 PM
- Wahluke Community Coalition - 1st Wed of month @ WHS Healthcare Rep-Outreach Coordinator
- Take Back Medication Day@ MCMC, Sat April 25 & Oct 24
- City of Mattawa - Day of the Child Fri April 24
- Movies in the Park - 6/19 (summer), 7/17 (health fair), 8/7 (back to school/national night out)
- Winter Festival (WHS) Wed 12/16
- Easter Egg Hunts (City & DA 4/4/26 10am
- Candidate Event Aug or Sept TBD (SGC Chamber/WSD) Tues 11/3/26 Primary Election (midterms)
- CommUNITY Days 99349- Various events (SGC Chamber) Sat 5/16/26
- 4th of July (at Flag Pole) CCC-Pancake Breakfast
- 9/11 Remembrance CCC (at Flag Pole)
- Trunk or Treat (City-10/30; Lions Club/DA 10/31)
- Nativity Celebration & Lighted Truck Parade - CCC Fri 12/11/26 @ WHS

X. **Adjournment by Commissioner Davis**

After it was determined there was no further issues needed to be discussed, the meeting was adjourned at 6:45 PM

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Board Secretary Signature Date

Board Chair Signature Date